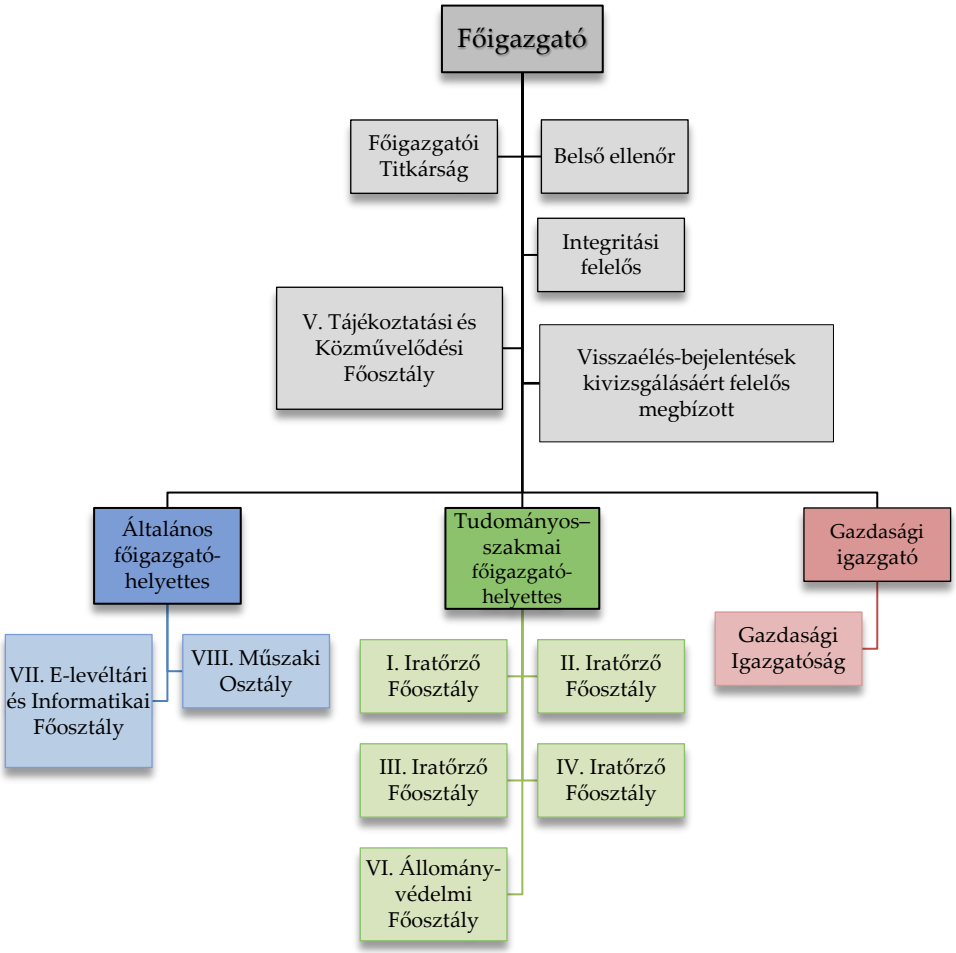Melléklet (szervezeti ábra)